

## Student's Key Learning Checklist for Field Modules

This checklist is designed to both give you a quick reference to the activities and requirements during the Field Study and Field Training Modules of the Dog Trainer Course, and give you a way to keep track of your progress throughout your program of study.

### Tips for Successful Completion of Field Module Requirements

As a VSA Dog Trainer Course student, please strive to be:

- accountable to all scheduled commitments.
- willing to patiently observe.
- open to receiving and applying helpful feedback.
- committed to devote the appropriate time and energy to the relationship with your mentor.
- willing to improve and demonstrate a learning attitude.
- trustworthy and respectful of confidences shared with you.
- prepared for the tasks at hand, including presenting a professional, clean, and well-groomed image.

### Snapshot of Student's Requirements during Field Modules

- **Complete all required activities with your Mentor** – Use the attached checklist to keep track of your progress and stay on track with assigned activities during each Field Module.
- **Pre Mentoring Call with Mentor** – VSA will “introduce” you and your mentor via email, and you can schedule a call to discuss preliminary scheduling of activities during the Field Study Module.
- **Planning and Scheduling** – Work closely with your mentor throughout both field modules to coordinate visits and optimize your time working together.
- **Weekly Check-in with Mentor** – One-on-one connection to schedule/confirm your visits for the upcoming week and beyond.
- **Online Lessons** – Complete online lessons per the instructions in the Student Learning Center (SLC).
- **Cyber classes** – Attend and participate in bi-weekly cyber classes per the instructions in the SLC.

***“Knowledge will bring you the opportunity to make a difference.”***

***- Claire Fagin***



### Need Additional Help?

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## Snapshot of Student Requirements per Field Module



Below is a snapshot of the required activities during each Field Module. Please use the checklist on the next pages to track your progress during each Field Module.

### Field Study Module Activities – to be completed in 60 days

- Observe and assist mentor in at least 6 individual group classes (one complete six-week class series or a combination of 6 individual classes).
- Observe and assist mentor in at least 6 private lessons.
- Complete 1 visit with mentor to a dog park and/or dog daycare.
- Complete 4 visits to a shelter to observe and assist dog-related activities (Note: mentor participation for this activity is optional.)
- Listen to at least 2 of mentor's initial phone consultations with potential clients.
- Conduct 6 skill building (hands on dog training) sessions and accept feedback from mentor.
- Attend or audit a continuing education opportunity such as a positive dog training seminar or webinar.
- Recommended but not required: Attend at least 1 dog-related event such as a pet fair/rescue adoption or similar event with mentor to shadow and observe mentor interactions with pet owners and potential clients.

### Field Training Module Activities – to be completed in 90 days

- Assist and perform teaching and training activities per mentor's instructions in at least 6 individual group classes (at least 2 classes /mock classes should be lead by the student and recorded for review).
- Assist and perform teaching and training activities per mentor's instructions in at least 6 private lessons (at least 2 lessons /mock lessons should be lead by the student and recorded for review).
- Complete 1 visit with mentor to a dog park and/or dog daycare.
- Complete 4 visits to a shelter to train basic behaviors with dogs (Note: mentor's supervision is required during Field Training.)
- Conduct 2 initial phone consultations with a potential client/mock client.
- Conduct 6 skill building (hands on dog training) sessions and accept feedback from mentor.
- Attend or audit a continuing education opportunity such as a positive dog training seminar or webinar.
- Recommended, but not required: Attend at least 1 dog-related event such as a pet fair/rescue adoption or similar event with mentor to shadow and observe mentor interactions with pet owners and potential clients.

## Student Activity Checklist - Field Study Module

Please use this checklist to track your progress during the Field Study Module.

Visit #	Activity	Date Completed	Notes
1	Observe Group Class		
2	Observe Group Class		
3	Observe Group Class		
4	Observe Group Class		
5	Observe & Assist Group Class		
6	Observe & Assist Group Class		
1	Observe Private Lesson		
2	Observe Private Lesson		
3	Observe Private Lesson		
4	Observe Private Lesson		
5	Observe & Assist Private Lesson		
6	Observe & Assist Private Lesson		
1	Visit Dog Park or Daycare		
1	Observe Initial Client Intake		
2	Observe Initial Client Intake		
1	Skill-Building Session		
2	Skill-Building Session		
3	Skill-Building Session		
4	Skill-Building Session		
1	Attend dog-related webinar/seminar		
1	Observe & Train at Shelter		
2	Observe & Train at Shelter		
3	Observe & Train at Shelter		
4	Observe & Train at Shelter		
1	<i>Attend dog-related event (optional)</i>		

## Student Activity Checklist - Field Training Module

Please use this checklist to track your progress during the Field Training Module.

Visit #	Activity	Date Completed	Notes
1	Assist Group Class		
2	Assist Group Class		
3	Assist Group Class		
4	Assist Group Class		
1	Teach Mock Group Class		
2	Teach Mock Group Class		
1	Assist Private Lesson		
2	Assist Private Lesson		
3	Assist Private Lesson		
4	Assist Private Lesson		
1	Teach Mock Private Lesson		
2	Teach Mock Private Lesson		
1	Visit Dog Park or Daycare		
1	Conduct Mock Initial Client Intake		
2	Conduct Mock Initial Client Intake		
1	Skill-Building Session		
2	Skill-Building Session		
3	Skill-Building Session		
4	Skill-Building Session		
5	Skill-Building Session		
6	Skill-Building Session		
1	Attend dog-related webinar/seminar		
1	Train at Shelter		
2	Train at Shelter		
3	Train at Shelter		
4	Train at Shelter		
1	<i>Attend dog-related event (optional)</i>		